

DRAFT Meeting Minutes Friday, 9 December 2022
TAP Framework Implementation Review Committee (FIRC)
Co-chairs Kauther Badr (SCSU) & Joseph Berenguel (ACC)

Members Present: Joseph Berenguel, Co-Chair (ACC), Sarah Selke (TRCC), Matthew Dunne (HCC), Becky DeVito (CCC), Gail Anne Arroyo (MCC), Sharon Cox (CCSU), Brian Lynch (QVCC), Jennifer “Jen” Wittke (TxCC), Frank Stellabotte (MxCC), Amy Royal (NVCC), Mark Lynch (GCC), Paul Morganti (COSC), Mike Pence (MCC)

TAP Manager: Steve Marcelynas

Members Absent: Kauther Badr, Co-Chair (SCSU), Kaitlyn Hoffman (SCSU)

Open Seats: ECSU, WCSU, NWCC, NCC

Meeting Called to Order at 10:00

Call to Order (J. Berenguel)

Approval of November 2022 minutes: Minutes approved unanimously.

TAP Manager Report: Updates on Transfer Council & Safe Course Task Force

Transfer Council has two work groups

Transfer Intent form work group – working towards single application for transfer students for the CSCU 4-year institutions

Course Articulation and Review Schedule work group – Phase 1 – CT State is a new organization; therefore, all CT State courses will need to be reviewed individually for course equivalencies by the CSCU 4-year institutions

Phase 2 – establishing schedule for review of how CT State courses articulate at the CSCU 4-year institutions

Safe Course Task Force

Work is continuing to align the CT State Gen Ed categories to the Gen Ed categories at the 4-year institutions. The conversations are productive and collegial, and there is a strong likelihood that the task force will be able to recommend to the CSCU Provost that the General Education categories at CT State are aligned with Gen Ed requirements at the 5 CSUs.

Co-chairs report

Assessment Advisory Council meeting, 11/4/2022, & Assessment Professional Learning Community meeting, 12/2/22 (both hosted by Joe Cullen, Director of Program Review & Assessment for CT State)

- Discussion of meetings that were attended by several FIRC members.
- There are many levels of assessment at CT State – individual courses, General education SLOs, program assessment – that Joe Cullen is responsible for.
- Questions remain about jurisdiction of Framework30 SLOs and rubrics, especially once CT State opens in Summer 2023. The question of the future of FIRC also remains.
- The FIRC co-chairs are working to establish a line of communication between FIRC and members of CT State administration who are working on issues of assessment.
 - [Excel Spreadsheet to track rubric development](#)
 - Discussion of rubric development timeline

Discussion of rubric development timeline

- Rubrics shared with faculty after December meeting
- Feedback due by March FIRC meeting
- Updated drafts discussed at April meeting, then sent for institutional vote

Should the rubrics be optional like the original ones are? During the subsequent discussion, it was decided that FIRC would present the rubrics as required, not optional.

Discussion of early sharing with CCET and CMAC

Joseph and Kauther shared the QR rubric with CMAC in advance of their meeting today (12/9/22). Because FIRC has no math instructors currently, FIRC wants to seek input early in the feedback process for this particular rubric.

The following rubrics were reviewed today and can now be shared. FIRC members will share with their faculty and Joseph and Kauther will share with Joe Cullen.

Review of draft rubric and vote to consider these rubrics reviewed by FIRC and ready for outside feedback. FIRC members will share the rubrics with faculty at their institutions. Feedback will be collected by each FIRC member and is due by the March FIRC meeting.

FIRC review of A & H rubric – this was the first rubric that was developed by a work group. There were some formatting changes that were made to align the rubric with others that were developed after it. There were no substantive changes that were made to the rubric, and the committee voted unanimously that the A & H rubric is ready to share with Joe Cullen.

FIRC review of CLIL rubric – tentatively approved unanimously with the addition of a linked Google document with resources to help faculty assess SLO #3. The resource will be developed by Becky & Kauther.

FIRC review of HK rubric – discussion of assessment of SLO #1 (Define and interpret primary and secondary historical sources) but no changes were suggested. Unanimously approved.

FIRC review of OC rubric – discussion of making the rubric work for both making a speech and analyzing a speech given by someone else (“explain or use”). Based on our discussion, it is likely that there will be revisions to this rubric, but we need feedback from others in order to make changes. Therefore, it was unanimously decided to share this rubric with both Joe Cullen and the Communications faculty group.

FIRC review of SBS rubric - approved for sharing

FIRC review of SKU & SR – Both rubrics were reviewed and voting to consider these categories as reviewed by FIRC.